



Cesta svobode 11 | SI-4260 Bled
T: +386 (4) 57 29 770
F: +386 (4) 57 29 772
E: info@zkbled.si
www.zavod-za-kulturo-bled.si

FESTIVALNA
DVORANA
BLED

SUSTAINABILITY AND PROCUREMENT POLICY OF

BLED CONGRESS CENTRE

FOR 2025



Bled, March 2025

007-083-1/2025

BUJANSKI GRAD

Grajska cesta 61 | SI-4260 Bled
T: +386 (4) 57 29 782 | F: +386 (4) 57 29 783
E: blejsk.i.grad@zkbled.si | www.blejsk.i-grad.si

11:STIVALNA DVORANA BLED

Cesta svobode 11 | SI-4260 Bled
T: +386 (4) 57 29 770 | F: +386 (4) 57 29 772
E: info@zkbled.si | www.kongresni-center-bled.si





BLED
CONGRESS
CENTRE

BLED CULTURE INSTITUTE

The Director of the Bled Culture Institute is fully aware of the key importance of sustainable practices and their impact on the development and operation of the Institute and hence actively supports the implementation of all measures required for the attainment of sustainability objectives.

Place and date:

Bled, 1.4.2025 _____

Podpis direktorja:

_____ Flyan

Contents

- 1. Introduction.....1
- 2. The Sustainability Policy of Bled Congress Centre2
 - 2.1. Introduction2
 - 2.2. Vision and mission2
 - 2.3. Environmental responsibility2
 - 2.4. Social responsibility.....2
 - 2.5. Economic responsibility3
 - 2.6. Commitment to continuous improvement.....3
 - 2.7. Conclusion3
- 3. The Procurement Policy of Bled Congress Centre.....4
 - 3.1. Introduction4
 - 3.2. Objectives.....4
 - 3.3. Principles of environmentally sustainable procurement.....4
 - 3.4. Fixed assets5
 - 3.5. Commitment to transparency.....5
 - 3.6. Monitoring and reporting5
- 4. Conclusion.....6

1. Introduction

The Sustainability Policy of Bled Congress Centre reflects our commitment to sustainable development, which embraces environmental, social, and economic aspects. As a cultural and congress centre, we are fully aware of our responsibility towards the environment and the community, and we therefore strive to ensure that our activities are guided by sustainable principles. Our aim is not only to reduce negative environmental impacts but also to actively support the local community and encourage responsible behaviour among all stakeholders – employees, visitors, and business partners alike.

With the ambition of fostering a culture of sustainable practice, we endeavour to see our values extend beyond the boundaries of our organisation and make a positive impact on the wider community. We are convinced that through awareness-raising, education, and cooperation with local stakeholders we can achieve lasting change, thereby contributing to a better quality of life and the preservation of nature. This policy sets out clear guidelines and objectives to support us on our path towards sustainable development while ensuring compliance with the latest standards and legislation.

2. The Sustainability Policy of Bled Congress Centre

2.1. Introduction

Bled Congress Centre is committed to sustainable and responsible operations that take into account environmental, social, and economic aspects. Our goal is to reduce negative environmental impacts, support the local community, and encourage responsible behaviour among all stakeholders.

2.2. Vision and mission

Our vision is to become a leading cultural and congress centre that operates according to sustainable principles while providing a first-class experience for our visitors. The mission of Bled Congress Centre is to contribute to the preservation of natural resources, environmental protection, the strengthening of the local economy, and the promotion of equal opportunities for all.

2.3. Environmental responsibility

- Energy efficiency: We will implement energy-efficient solutions, such as LED lighting, low-consumption devices, and controlled use of heating systems. We are establishing a strategy to reduce energy consumption and to use renewable energy sources wherever possible.
- Water efficiency: We will install water-saving devices and ensure proper management of wastewater. Water quality will be monitored regularly and appropriate measures will be taken to that effect.
- Waste management: We will establish a system for waste separation and reduction. We will encourage the reduction of single-use plastics, as well as recycling and reuse practices.
- Transport: We will reduce our carbon footprint by providing accessible options for environmentally friendly transport, such as cycling and public transport. Visitors will also be encouraged to use eco-friendly means of travel.

2.4 Social responsibility

- Equality and diversity: Bled Congress Centre ensures equal opportunities for all employees and visitors, regardless of gender, race, religion, disability, or other personal circumstances. We respect human rights and are committed to creating an inclusive environment free of discrimination.
- Local community and culture: We actively collaborate with local businesses, artisans and artists and support the local economy. We are dedicated to preserving and promoting cultural heritage and sustainable tourism in the region.

- Education and training: We provide regular training for employees on sustainable practices and encourage continuous professional development. We also raise awareness among visitors about sustainable behaviour and responsible interaction with nature.

2.5 Economic responsibility

- Supporting local businesses: When procuring products and services, we prioritise local suppliers and producers, thereby supporting the development of the local economy and reducing the need for transport.
- Responsible consumption: We encourage the use of environmentally friendly and sustainable products and services. We choose items with the lowest environmental impact, favouring those that are recycled or naturally biodegradable.

2.6 Commitment to continuous improvement

We are committed to the regular monitoring and evaluation of our sustainability practices, as well as to continuous improvement based on the results achieved. Our policy will be reviewed and updated regularly to ensure alignment with the latest standards and legislation.

2.7 Conclusion

The Sustainability Policy of Bled Congress Centre forms the foundation of our work, bringing together our values, vision, and goals. We believe that through responsible business practices we can contribute to a better future for all – respecting nature, supporting the community, and strengthening sustainable development.

3. The Procurement Policy of Bled Congress Centre

3.1. Introduction

Bled Congress Centre is committed to sustainable operations, which include responsible procurement practices. Through our procurement policy, we aim to reduce negative environmental impacts, encourage responsible behaviour, and support suppliers who operate in accordance with environmentally sustainable principles.

3.2. Objectives

- Ensure that our suppliers and products meet high environmental standards.
- Give priority to environmentally sustainable suppliers, products, and services.
- Reduce the negative environmental impacts of our procurement activities.

3.3. Principles of environmentally sustainable procurement

In our procurement process, we prioritise products and services that are environmentally friendly, meaning we select suppliers who offer:

- **Environmentally friendly products** that have a lower environmental impact throughout their entire lifecycle.
- **Locally produced food and beverages**, as well as organic and seasonal products with sustainability certifications.
- **Construction materials with a low environmental footprint**, which are recycled or natural and do not harm the environment.
- **Sustainable consumables**, such as biodegradable or recycled products made from renewable resources.
- **Collaboration with green partners** who hold environmental certifications and adhere to sustainability standards.
- **Support for the local community**, by engaging local artists, providers and suppliers, and by creating authentic experiences for visitors.
- **Reduction of environmental impact**, through efficient use of resources, waste reduction, and promotion of sustainable practices.
- **Promotion of sustainable mobility**, encouraging all users of Bled Congress Centre to use environmentally friendly transport options.
- **Respect for human rights**, with Bled Congress centre implementing a strict policy against any form of commercial, sexual, or other harassment, as well as the violation of human rights. We are committed to respecting the rights of all employees, clients, guests, and visitors. Our efforts to uphold human rights are embedded in the overarching sustainability policy of the organisation, where any breaches are consistently addressed.

Employees and partners are made aware of these policies, and the general public is kept informed through publications on our website. In this way, we promote transparency and responsible behaviour in all our activities.

3.4. Fixed assets

When purchasing fixed assets, such as equipment, stands, tables, chairs, and other furnishings, sustainability criteria will be carefully applied. Priority will be given to assets which are made from sustainable materials, have a long service life, are easy to maintain and repair, and are recyclable.

3.5. Commitment to transparency

Commitment to transparency and responsible procurement is a key element of this policy.

We recognise the importance of responsible environmental practices and strive to set an example for our community. Employees are informed about proper waste management, energy efficiency, and the promotion of sustainable practices at all levels. We also encourage responsible behaviour among other users of Bled Congress Centre, including visitors. Information and guidance are provided on how everyone can contribute to reducing waste, saving energy, and using environmentally friendly transport options.

3.6. Monitoring and reporting

In order to achieve our sustainability objectives, we will regularly monitor the effectiveness of our procurement policy. Progress will be reported in annual sustainability reports, where we will assess our procurement practices and identify ways to further improve our environmental performance in collaboration with suppliers.

The Accounting and Bookkeeping Department will prepare an annual report on all procurements carried out and will monitor compliance with public procurement legislation. In all procedures, we will consistently adhere to rules regarding the publication of public tenders, supplier verification, and the review and potential amendment of bids.

4. Conclusion

Although Bled Congress Centre follows a clearly defined procurement policy, as a public institution we operate within the legal framework of the Republic of Slovenia and the European Union. This means that all our procurement decisions must fully comply with the regulations established by law. We are committed to observing all procedures for public procurement – from respecting deadlines for submission of applications and bids to transparent publication in official procedures. We carefully verify the competence of suppliers and ensure that all decisions regarding contract awards are clear and accessible. At the same time, we recognise the importance of EU regulations and other acts relevant to public procurement rules in Slovenia and the EU. Our procurement policy is therefore aligned with this broader legal framework, ensuring legality, transparency, and fair competition in all procedures.

The sustainability policy of Bled Congress Centre forms the foundation of our operations, as we believe that responsible and thoughtful action can contribute to a better future. Our commitment to continuous improvement, transparency, and collaboration with the local community guides us in achieving our sustainability objectives. Through concrete measures – from energy efficiency and waste reduction to supporting local businesses and promoting social responsibility – we aim to actively contribute to environmental protection and sustainable development. We recognise that the path to a more sustainable future requires time and dedication, but we are confident that, through collective effort, significant progress can be made. Our policy will be regularly updated in line with new insights and best practices in sustainability. We believe that by setting an example and working diligently, we can contribute to the wider movement for responsible and sustainable practices – both in our region and beyond.

Together with our employees, visitors, and business partners, we strive for a future in which we care for our environment, our community, and everyone who contributes to the story of Bled Congress Centre.